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### OFFICE OF THE AUDITOR GENERAL WILLIAM G. HOLLAND

October 14, 2005

Legislative Audit Commission 622 Stratton Office Building Springfield, IL 62706

#### Dear Members:

In accordance with section 3-15 of the Illinois State Auditing Act (30 ILCS 5/3-15), I hereby submit the report on the operations of the Office of the Auditor General for the lapse period of Fiscal Year 2005 ending August 31, 2005 and the first quarter of Fiscal Year 2006 ending September 30, 2005.

#### FISCAL MATTERS

FY 2005 – FINAL							
	Appropriation	Expended	Balance				
Personal Services Employee Retire. (Employer) State Retirement Social Security Contractual Services Travel Commodities Printing Equipment EDP Telecommunications Oper. of Auto. Equip. Audits/Studies/Invest.*	\$ 4,018,200 56,700 643,105 299,795 653,300 83,000 11,100 22,000 50,000 83,900 75,000 5,000 13,735,145	\$ 3,990,891 55,189 643,103 296,263 591,918 53,195 6,810 16,520 37,050 82,955 54,428 2,650 13,057,041	\$ 27,309 1,511 2 3,532 61,382 29,805 4,290 5,480 12,950 945 20,572 2,350 678,104				
TOTAL  *Audit Expense Fund	<u>\$19,736.245</u>	<u>\$18,888,013</u>	<u>\$848,232</u>				

INTERNET ADDRESS: AUDITOR@MAIL.STATE.IL.US

### FISCAL MATTERS

FY 2006 – FIRST QUARTER									
	Appropriation	Expended	Obligated	Balance					
Personal Services State Retirement Social Security Contractual Services Travel Commodities Printing Equipment EDP Telecommunications Oper. of Auto. Equip. Audits/Studies/Invest.*	\$ 4,349,900 579,500 323,600 700,000 71,100 20,000 22,000 65,000 90,000 75,000 5,000 14,817,000	\$ 1,078,362 84,057 81,340 152,687 13,020 1,804 5,470 3,373 6,038 8,781 1,040 432,799	\$ 0 0 0 317,570 0 0 0 0 0 0 0 0	\$3,271,538 495,443 242,260 229,743 58,080 18,196 16,530 61,627 83,962 66,219 3,960 4,886,300					
TOTAL	<u>\$21,118,100</u>	<u>\$1,868,771</u>	<u>\$9,815,471</u>	<u>\$9,433,858</u>					
*Audit Expense Fund									

### **PERSONNEL**

		<i>PERSO</i>	NNEL		
	<u>07-01-05</u>	<u>Annointments</u>	<b>Separations</b>	<u>Transfers</u>	<u>09-30-05</u>
Springfield Chicago	68 11	2 0	5 Q	0 <u>0</u>	65 11
TOTAL	<u>79</u>	<u>2</u>	<u>5</u>	Q	<u>76</u>

#### **CONTRACTS**

During the first quarter of Fiscal Year 2006 the Office of the Auditor General entered into one hundred two financial/compliance audit contracts, forty-four performance audit contracts, six information systems audit contracts and twenty one administrative contracts.

#### **TRAINING**

During the first quarter of Fiscal Year 2006, OAG-sponsored training included:

- Illinois OAG Audit Policies and Procedures
- 2005 Performance Audit Review- Survey Phase
- Compliance Audit Issues Update: September 2005

Additional external-sponsored training in which staff participated included:

- NASACT Middle Management Conference
- Illinois Association of County Auditors Meeting
- An Afternoon with OMB
- Illinois Digital Government Summit
- Homeland Security Grants and Audit Coordination
- VoIP: Capitalizing on Convergence
- 2005 NASACT Training Directors Forum
- Ethics How It Impacts an Organization
- Midwestern Intergovernmental Audit Forum- 2005 Fall Meeting
- 2005 NASACT Annual Conference

#### PERFORMANCE AUDITS

## PERFORMANCE AUDITS IN PROGRESS

AUDITS	ESTIMATED RELEASE DATE
<ul> <li>Management and Program Audit of Department of Commerce and Economic Opportunity's Administration of its Economic Development Programs (House Resolution No. 671)</li> </ul>	Fall/Winter 2005
Management and Program Audit of the Department of Transportation's Traffic Safety Programs (LAC No. 129)	Fall 2005
• Study of State Employee Travel Between Chicago and Other Illinois Cities ( <i>LAC No. 131</i> )	Winter 2005
• Study of Duplicate Programs (LAC No. 130)	Summer/Fall 2006
<ul> <li>Program Audit of the Department of Financial and Professional Regulation's Disciplining of Physicians (House Resolution No. 16)</li> </ul>	Spring 2006
<ul> <li>Management Audit of I-SaveRx Program and Ecosse Hospital Products, Ltd. Flu Vaccine Contract (House Resolution No. 394)</li> </ul>	Spring 2006
• Audit of the Chicago Transit Authority (House Resolution No. 479)	Spring /Summer 2006
<ul> <li>Management Audit of the Business Enterprise Program and IDOT's Certification of Businesses as DBEs (Senate Resolution 102)</li> </ul>	Spring 2006
• Rend Lake Conservancy District Follow-up (LAC No. 133)	Fall 2006
Management Audit of Illinois Department of Transportation:     Aeronautics Operations (LAC No. 135)	Winter 2006

#### REGIONAL OFFICES OF EDUCATION AUDITS

Public Act 92-544, effective June 12, 2002, gave the Office of the Auditor General the responsibility for the conduct of annual audits of the financial statements of all accounts, funds and other moneys in the care, custody or control of the regional superintendent of schools of each educational service region in the State. Previously, these audits were the responsibility of the Illinois State Board of Education. There are 48 total audits to perform; 45 are of Regional Offices of Education and 3 are of Intermediate Service Centers. As of September 30, 2005, 45 fiscal year 2004 audits had been released.

The following is a listing of financial audits, single audits and compliance attestation examinations for the period(s) ending June 30, 2004, September 30, 2004, December 31, 2004, and April 30, 2005. As the year progresses the "date released" column will be completed.

#### FINANCIAL AUDITS, SINGLE AUDITS AND COMPLIANCE ATTESTATION EXAMINATIONS FOR THE PERIOD(S) ENDING JUNE 30, 2004, SEPTEMBER 30, 2004, DECEMBER 31, 2004, AND APRIL 30, 2005

F = Financial Audits

S = Single Audits

*C* = *Compliance Attestation Examinations* 

				DATE
AGENCY	F	S	C	RELEASED
Attorney General			X	5/10/05
Capital Development Board	X		X	4/06/05
Chicago State University	X	X	X	3/31/05
Chicago State University Foundation	X			1/27/05
Comptroller – Fiscal Officer	X		X	5/10/05
Comptroller – Non-Fiscal Officer			X	5/10/05
Department on Aging			X	3/31/05
Department of Central Management Services	X		X	4/26/05
Department of Central Management Services (Deferred Compensation Plan) (12/31/04)	X			7/13/05
Department of Children and Family Services	X		X	4/06/05
Department of Commerce and Economic Opportunity	X		X	4/06/05
Department of Corrections – General Office	X		X	4/21/05
Dept. of Corrections, Correctional Center - Big Muddy River			X	4/21/05
Dept. of Corrections, Correctional Center – Centralia			X	4/21/05
Dept. of Corrections, Correctional Center – Danville			X	4/21/05
Dept. of Corrections, Correctional Center – Decatur Women's			X	4/21/05
Dept. of Corrections, Correctional Center – Dixon			X	4/21/05
Dept. of Corrections, Correctional Center - Dwight			X	4/21/05
Dept. of Corrections, Correctional Center – East Moline			X	4/21/05

				DATE
AGENCY	$\boldsymbol{F}$	S	C	RELEASED
Dept. of Corrections, Correctional Center – Graham			X	4/21/05
Dept. of Corrections, Correctional Center – Hill			X	4/21/05
Dept. of Corrections, Correctional Center – <i>IL River (Canton)</i>			X	4/21/05
Dept. of Corrections, Correctional Center – Jacksonville			X	4/21/05
Dept. of Corrections, Correctional Center – Lawrence			X	4/21/05
Dept. of Corrections, Correctional Center – Lincoln			X	4/21/05
Dept. of Corrections, Correctional Center – Logan			X	4/21/05
Dept. of Corrections, Correctional Center – Menard			X	4/21/05
Dept. of Corrections, Correctional Center – Pinckneyville			X	4/21/05
Dept. of Corrections, Correctional Center – <i>Pontiac</i>			X	4/21/05
Dept. of Corrections, Correctional Center – Robinson			X	4/21/05
Dept. of Corrections, Correctional Center – Shawnee			X	4/21/05
Dept. of Corrections, Correctional Center – Sheridan			X	4/21/05
Dept. of Corrections, Correctional Center – Southwestern IL			X	4/21/05
Dept. of Corrections, Correctional Center – Stateville			X	4/21/05
Dept. of Corrections, Correctional Center – Tamms			X	4/21/05
Dept. of Corrections, Correctional Center – Taylorville			X	4/21/05
Dept. of Corrections, Correctional Center – Vandalia			X	4/21/05
Dept. of Corrections, Correctional Center – Vienna			X	4/21/05
Dept. of Corrections, Correctional Center – Western Illinois			X	4/21/05
Department of Corrections, Correctional Industries			X	4/21/05
Dept. of Corrections, IL Youth Center – Chicago			X	4/21/05
Dept. of Corrections, IL Youth Center – Harrisburg			X	4/21/05
Dept. of Corrections, IL Youth Center – Joliet			X	4/21/05
Dept. of Corrections, IL Youth Center – Kewanee			X	4/21/05
Dept. of Corrections, IL Youth Center – Murphysboro			X	4/21/05
Dept. of Corrections, IL Youth Center – Pere Marquette			X	4/21/05
Dept. of Corrections, IL Youth Center – St. Charles			X	4/21/05

				DATE
AGENCY	F	S	C	RELEASED
Dept. of Corrections, IL Youth Center - Warrenville			X	4/21/05
Department of Employment Security	X			2/10/05
Department of Financial Institutions			X	4/06/05
Department of Human Services	X			4/13/05
Department of Insurance	X		X	3/31/05
Department of Military Affairs			X	3/10/05
Department of Natural Resources	X		X	4/28/05
Department of Professional Regulation			X	6/23/05
Department of Public Aid	X		X	3/10/05
Department of Revenue	X			5/04/05
Department of State Police			X	3/10/05
Department of Transportation	X		X	3/10/05
Department of Veterans' Affairs – General Office			X	4/13/05
Drycleaner Environmental Response Trust Fund Council			X	2/10/05
DuPage Water Commission (4/30/05)	X		X	9/08/05
East St. Louis Financial Advisory Authority	X		X	4/13/05
Eastern Illinois University	X	X	X	2/17/05
Eastern Illinois University Alumni Association	X			1/27/05
Eastern Illinois University Foundation	X			1/27/05
Environmental Protection Agency	X		X	3/10/05
Environmental Protection Agency Trust Fund Commission			X	3/10/05
General Assembly – Retirement System	Х			2/02/05
General Assembly – Retirement System			х	4/28/05
Governors State University	Х	X	X	2/17/05
Governors State University Alumni Association	X			1/27/05
Governors State University Foundation	Х			1/27/05
Historic Preservation Agency			X	5/10/05
Illinois Building Commission			X	5/04/05

				DATE
AGENCY	F	S	C	RELEASED
Illinois Community College Board			X	3/31/05
Illinois Conservation Foundation	X	X	X	3/24/05
Illinois Finance Authority	X		X	4/06/05
Illinois Gaming Board			X	5/04/05
Illinois Housing Development Authority	X	X	X	7/13/05
Illinois Mathematics and Science Academy	X		X	2/10/05
Illinois Mathematics and Science Academy Fund	X			2/10/05
Illinois Medical District Commission	X		X	3/31/05
Illinois Petroleum Resources Board			X	4/06/05
Illinois Sports Facilities Authority Pursuant to (PA 91-0935)	X			12/16/04
Illinois State Board of Investment	X			2/02/05
Illinois State Board of Investment			X	4/28/05
Illinois State Toll Highway Authority – 12/31/04	X		X	7/13/05
Illinois State University	X	X	X	3/16/05
Illinois State University Foundation	X		X	3/16/05
Illinois Student Assistance Commission	X			5/19/05
Illinois Student Assistance Commission Designated Account Purchase Program	X			5/19/05
Illinois Student Assistance Commission – Prepaid Tuition	X			5/19/05
Illinois Veterans' Home – Anna			X	4/13/05
Illinois Veterans' Home – LaSalle			X	4/13/05
Illinois Veterans' Home – Manteno			X	4/13/05
Illinois Veterans' Home – Quincy			X	4/13/05
Illinois Violence Prevention Authority			X	4/06/05
Industrial Commission – Self Insurer's Fund	Х			4/13/05
Joint Committee on Administrative Rules			X	2/24/05
Judges Retirement System	X			2/02/05
Judges Retirement System			X	4/28/05

				DATE
AGENCY	F	S	C	RELEASED
Judicial Inquiry Board			X	2/24/05
Kankakee River Valley Area Airport Authority	X		X	3/31/05
Law Enforcement Training Standards Board			X	2/10/05
Legislative Information Systems			X	5/04/05
Northeastern Illinois University	X	X	X	2/17/05
Northeastern Illinois University Foundation	X			1/27/05
Northern Illinois University	X	X	X	2/17/05
Northern Illinois University Alumni Association	X		X	2/17/05
Northern Illinois University Foundation	X		X	2/17/05
Office of Banks and Real Estate			X	3/08/05
Pollution Control Board			X	3/08/05
Prisoner Review Board			X	3/08/05
Property Tax Appeal Board			X	3/08/05
Secretary of State	X			5/10/05
Sex Offender Management Board			X	5/10/05
Southern IL University	X	X	X	3/16/05
Southern IL University – Carbondale Alumni Association	X			1/27/05
Southern IL University – Carbondale Foundation	X			1/27/05
Southern IL University – Edwardsville Alumni Association	X			1/27/05
Southern IL University – Evergreen Terrace	X			3/16/05
Southern IL University – Edwardsville Foundation	X			1/27/05
Southern IL University – Physicians & Surgeons, Inc.	X			1/27/05
Southern IL University – Research Park	X			3/16/05
Southern IL University – University Park	X			3/16/05
Southwestern Illinois Development Authority			X	4/13/05
State Appellate Defender			X	2/24/05
State Board of Education	Х		X	3/31/05
State Employees' Retirement System	Х			2/02/05

				DATE
AGENCY	F	S	C	RELEASED
State Employees' Retirement System			X	4/28/05
State Fire Marshal			X	3/31/05
State Police Merit Board			X	2/24/05
State Universities Retirement System	X			2/02/05
State Universities Retirement System			X	4/28/05
State's Attorney's Appellate Prosecutor			X	2/10/05
Statewide Single Audit – (Federal Funds)	X	X		7/27/05
Teachers' Retirement System	X			2/02/05
Teachers' Retirement System			X	4/28/05
Treasurer – Bright Start College Savings Program	X			2/10/05
Treasurer – Fiscal Officer	X		X	5/10/05
Treasurer – Illinois Funds	X			2/10/05
University of Illinois	X	X	X	3/24/05
University of Illinois Alumni Association	X		X	3/24/05
University of Illinois Foundation	X		X	3/24/05
University of Illinois – Prairieland Energy, Inc.	X		X	3/24/05
University of Illinois – Research Park, LLC	X		X	3/24/05
University of Illinois – Ventures, LLC	X		X	3/24/05
University of Illinois – Wolcott, Wood & Taylor, Inc.	X		X	3/24/05
Western Illinois University	Х	X	X	3/16/05
Western Illinois University Foundation	X			3/16/05

The following is a listing of financial audits, single audits and compliance attestation examinations for the period(s) ending June 30, 2005, September 30, 2005, December 31, 2005, and April 30, 2006. As the year progresses the "date released" column will be completed.

#### FINANCIAL AUDITS, SINGLE AUDITS AND COMPLIANCE ATTESTION EXAMINATIONS FOR THE PERIOD(S) ENDING JUNE 30, 2005, SEPTEMBER 30, 2005, DECEMBER 31, 2005, AND APRIL 30, 2006

F = Financial S = Single Audits C = Compliance Attestation Examinations

AGENCY	F	S	C	DATE RELEASED
Architect of the Capital	1	5		KEELIJEE
Arts Council and Foundation				
Attorney Registration and Disciplinary Commission				
Board of Admissions to the Bar				
Board of Higher Education				
Capital Development Board				
Chicago State University				
Chicago State University Foundation				
Chicago Technology Park				
Chicago Transit Authority (12/31/05)				
Civil Service Commission				
Commission on Government Forecasting and Accountability				
Commission on Intergovernmental Cooperation				
Comptroller – Fiscal Officer				
Correctional Industries				
Court of Claims				
Criminal Justice Information Authority & IL Integrated Justice Information System				
DCMS – Deferred Compensation Plan – (12/31/05)				

				DATE
AGENCY	F	S	C	RELEASED
Deaf and Hard of Hearing Commission				
Department of Agriculture				
Department of Central Management Services				
Department of Children and Family Services				
Department of Employment Security				
Department of Financial and Professional Regulation				
Department of Human Rights				
Department of Human Services – Central Office and Lincoln Developmental Center				
Dept. of Human Services - Alton Mental Health Center				
Dept. of Human Services - Center for Rehabilitation & Education				
Dept. of Human Services - Chester Mental Health Center				
Dept. of Human Services - Chicago Read Mental Health Center				
Dept. of Human Services - Choate Mental Health Center				
Dept. of Human Services - Elgin Mental Health Center				
Dept. of Human Services - Fox Developmental Center				
Dept. of Human Services - Howe Developmental Center				
Dept. of Human Services - Jacksonville Developmental Center				
Dept. of Human Services - Kiley Developmental Center				
Dept. of Human Services - Ludeman Developmental Center				
Dept. of Human Services - Mabley Developmental Center				
Dept. of Human Services - Madden Mental Health Center				
Dept. of Human Services – McFarland Mental Health Center				
Dept. of Human Services – Murray Developmental Center				
Dept. of Human Services - School for the Deaf				
Dept. of Human Services - School for the Visually Impaired				
Dept. of Human Services - Shapiro Developmental Center				
Dept. of Human Services - Singer Mental Health and				

				DATE
AGENCY	F	S	$\boldsymbol{C}$	RELEASED
Developmental Center				
Dept. of Human Services - Tinley Park Mental Health Center				
Department of Labor				
Department of Natural Resources				
Department of Public Aid				
Department of Public Health				
Department of Revenue				
Department of Transportation				
Drycleaner Environmental Response Trust Fund Council				
DuPage Water Commission (04/30/06)				
DuQuoin State Fair (09/30/05)				
Eastern Illinois University				
Eastern Illinois University Alumni Association				
Eastern Illinois University Foundation				
Educational Labor Relations Board				
Emergency Management Agency				
Environmental Protection Agency				
Executive Office of Inspector General				
General Assembly – Senate and House				
General Assembly Retirement System				
Governors Commission on the Status of Women				
Governors Office of Management and Budget				
Governors State University				
Governors State University Alumni Association				
Governors State University Foundation				
Guardianship and Advocacy Commission				
High School Association				
Housing Development Authority				

				DATE
AGENCY	F	S	C	RELEASED
Human Rights Commission				
Illinois Accountancy Board				
Illinois Commerce Commission				
Illinois Community College Board				
Illinois Conservation Foundation				
Illinois Environmental Protection Agency and Trust Fund Commission				
Illinois Finance Authority				
Illinois Grain Insurance Corporation				
Illinois Labor Relations Board				
Illinois Math and Science Academy and IMSA Fund				
Illinois Petroleum Resources Board				
Illinois Planning Council on Developmental Disabilities				
Illinois State Fair (09/30/05)				
Illinois State University				
Illinois State University Foundation				
Illinois Student Assistance Commission, IDAPP and Prepaid Tuition				
Illinois Supreme Court				
Judges Retirement System				
Kankakee River Valley Area Airport Authority				
Legislative Audit Commission				
Legislative Printing Unit				
Legislative Reference Bureau				
Legislative Research Unit				
Literacy Foundation				
Medical District Commission				
Medical District Commission at Springfield				

				DATE
AGENCY	F	S	С	RELEASED
Metro. Pier and Exposition Authority				
Northeastern Illinois University				
Northeastern Illinois University Foundation				
Northern Illinois University				
Northern Illinois University Alumni Association				
Northern Illinois University Foundation				
Office of the Governor				
Office of the Lieutenant Governor				
Pension Laws Commission				
Secretary of State				
Southern Illinois University				
Southern Illinois University Carbondale – Alumni Assoc.				
Southern Illinois University Carbondale – Foundation				
Southern Illinois University Carbondale Foundation Evergreen Terrace				
Southern Illinois Univ. Edwardsville – Alumni Assoc.				
Southern Illinois University Edwardsville – Foundation				
Southern Illinois University Physicians and Surgeons				
Southern Illinois University Research Park				
Southern Illinois University – University Park				
State Board of Education				
State Board of Elections				
State Board of Investment				
State Employees' Retirement System				
State Universities Retirement System				
Statewide Single Audit				
Summer School for the Arts				
Teachers' Retirement System				

AGENCY	F	S	С	DATE RELEASED
Teachers' Pension and Retirement System – Chicago				
Toll Highway Authority (12/31/05)				
Treasurer – Bright Start College Savings Program				
Treasurer – Fiscal Officer				
Treasurer – Illinois Funds				
Treasurer – Non-fiscal officer				
Universities Civil Service Commission				
University of Illinois				
University of Illinois Alumni Association				
University of Illinois Foundation				
University of Illinois – Prairieland Energy, Inc.				
University of Illinois – Research Park LLC				
University of Illinois – Ventures LLC				
University of Illinois – Wolcott Wood & Taylor, Inc.				
Upper River Valley Development Authority				
Western Illinois University				
Western Illinois University Foundation				
Workers Compensation Commission				

### INFORMATION SYSTEMS AUDITS

These audits are components of each agency's regularly scheduled financial audits, single audits and compliance attestation examinations for the period ending June 30, 2005.

	INFORMATION SYSTEMS AUDITS AUDITS INITIATED AND/OR COMPLETED IN FISCAL YEAR 2006
•	Board of Higher Education
•	Department of Central Management Services
•	Department of Central Management Services – BCCS 3 <sup>rd</sup> Party Review
•	Department of Children and Family Services
•	Department of Financial and Professional Regulation
•	Department of Human Services
•	Department of Labor
•	Department of Public Aid
•	Department of Public Health
•	Eastern Illinois University
•	Governors Office of Management and Budget
•	Illinois Commerce Commission
•	Illinois Criminal Justice Information Authority
•	Illinois Finance Authority
•	Illinois Student Assistance Commission
•	Office of the Comptroller
•	Secretary of State
•	State Board of Education
•	State Board of Elections
•	University of Illinois
•	Workers Compensation Commission

#### EMERGENCY PURCHASES

The Illinois Procurement Code requires agencies expending funds in an emergency to file an affidavit with the Auditor General within 10 days after the procurement, setting forth the amount expended, the name of the contractor, and the circumstances requiring the emergency purchase. The Auditor General, in turn, is required to file a quarterly report with the Commission and the Governor setting forth a complete listing of all emergency purchases reported during that quarter. The latest report is for the first quarter of Fiscal Year 2006 and it contains ninety filings with this Office.

#### CONTRACTUAL SERVICES CERTIFICATIONS

Pursuant to the requirements of the State Finance Act at 30 ILCS 105/15a, State agencies must file a certification with the Auditor General prior to the execution of any contract with a former employee who took an early retirement incentive based on retirement before 1993. The certification must state that the former employee either possesses unique expertise or is essential to the operation of the agency.

During the first quarter of Fiscal Year 2006, the Auditor General received no new contractual services certifications.

Copies of certifications received in previous quarters are on file in our Office.

## PEER REVIEW OF AUDITOR GENERAL'S OFFICE UNQUALIFIED

Every three years, my Office undergoes a peer review, as required by government auditing standards. The review is administered by the National State Auditors Association.

From July 25 through August 2, 2005, a team of six auditors from other states conducted a peer review of my Office. The review was thorough, examining the adequacy of our quality control policies and procedures, as well as 12 audit reports and their associated working papers.

I am pleased to inform you that the Office received an unqualified opinion, with no letter of comments, meaning that our policies, procedures, and audit work conformed with government auditing standards. Obtaining an unqualified opinion, with no letter of comments, is a very high distinction and one that I believe is the direct result of the hard work and dedication of my staff.

MUM )

WILLIAM G. HOLLAND Auditor General